December 16, 2019

Notice
Special Meeting of the Board of Education

The Board of Education has scheduled a Special Meeting on Wednesday, December 18, 2019, at 7:30 a.m. to be held at the Education Center - Board Room, 800 South Garey Avenue, Pomona, California 91767. The purpose of the meeting is stated on the attached agenda.

Public records related to the public session agenda that are distributed to the Governing Board less than 24 hours before a regular meeting, may be inspected by the public at the Education Center, 800 South Garey Avenue, Pomona, California.

Richard Martinez, Superintendent and Secretary to the Board of Education
Agenda

Special Meeting of the Board of Education
Pomona Unified School District
Education Center – Board Room
800 South Garey Avenue, Pomona, CA 91767

December 18, 2019

Call to Order 7:30 a.m.

Roll Call
Frank Guzman       President
Adrienne Konigar-Macklin Vice President
Roberta A. Perlman Member
Jason A. Rothman  Member
Andrew S. Wong     Member

1. Opening Business
1.01 Pledge of Allegiance
1.02 Board Oral Communications and Opening Comments
1.03 Superintendents Comments
1.04 Associated Pomona Teachers’ Representative Comments
1.05 California School Employees’ Association Representative Comments
1.06 Audience Comments

2. Special Action Items
2.01 Oral Communications on Special Action Items
2.02 Election / Designation of Board of Education Officers
2.03 Election of a Board Member to Serve on the San Antonio Regional Occupational Program
2.04 Election of a Representative for Electing Members to the Los Angeles County Committee on School District Organization and LACSTA
2.05 Election of a Board Member to Represent Pomona Unified School District at the Pomona and Diamond Bar City Council Meetings

2.05 06 Fiscal Operations: Resolution No. 14 (2019-20) Certification of Signatures

3. Open Oral Communications
3.01 Audience Comments
3.02 Board and Superintendent Oral Communications and Concluding Comments

4. Next Board Meeting: Regular Board Meeting – January 15, 2020 at 6:00 p.m.

5. Adjournment
Note to Members of the Audience

Addressing the Board
To address the Board of Education, please do the following:

1. Complete a "yellow" form, available on the hallway table outside the Board Room, and present it to the either the Assistant Superintendent or the secretary before the meeting begins.
2. When called by the Board President, approach the lectern, state your name and address if you wish, and direct your remarks to the Board.

You do not have to provide your name, address, school, or organization in order to address the Board. If you choose not to provide this information, the Assistant Superintendent or secretary will assign you a number that will be called when it is your turn to speak.

You will be allowed three minutes to address the Board. A maximum of twenty 20 minutes may be allowed for public presentations on any one subject.

Distributing Materials
If you have materials for Board members, please give those materials to the secretary who will present the materials to Board members.

Resolving Complaints
For efficient handling of complaints, please obtain a complaint form from the secretary, fill it out, and either return it to the secretary or mail it to the Superintendent’s Office, Pomona Unified School District, 800 South Garey Avenue, Pomona, CA 91766.

Maintaining Orderly Meetings
Government Code Section 54957.9 authorizes the Board to maintain order at its meetings. No boisterous, disorderly, or disruptive conduct will be permitted. The Board may order that individuals be removed or that the entire room be cleared if necessary to maintain order. Individuals not participating in the disturbance may be allowed to remain or return at the discretion of the Board. Members of the media not participating in the disturbance will be permitted to remain.

Announcing School Board Meetings
Board Agendas are available for review at least 72 hours before each meeting (Gov. Code § 54954.2(a)) at the following locations:

- Education Center, 800 South Garey Avenue, Pomona
- Pomona Public Library, 625 South Garey Avenue, Pomona
- Diamond Bar Public Library, 21800 Copley Dr., Diamond Bar
- Adult and Career Education Office, 1515 West Mission Boulevard, Pomona

Board Agendas are also available outside the Board Room on the evening of each meeting. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of the Superintendent at least 72 hours before the meeting.
The Education Code provides that the Governing Board of each school district shall hold an annual organizational meeting, at which time the Board shall elect a president and vice-president. It is recommended that the Board of Education elect a president and vice-president for the period of December 19, 2019 through the Organizational Meeting in December 2020.
It is recommended that the Board of Education assign a representative to serve on the San Antonio Regional Occupational Program Commission beginning December 19, 2019 through the Organizational Meeting in December 2020.
2. Special Action Items

Subject  2.03 Election of a Representative for Electing Members to the Los Angeles County Committee on School District Organization and LACSTA

Meeting  Dec 18, 2019 - Special Board Meeting

Access  Public

Type  Action

It is recommended that the Board of Education elect a member of the Board as its Representative for electing members to the Los Angeles County Committee on School District Organization for the period of December 19, 2019 through the Organizational Meeting in December 2020. The person elected shall be the District's voting delegate at the annual meeting of representatives or governing boards for the purpose of electing members to the Los Angeles County Committee on School District Organization.

Further, the person elected shall serve as the Representative to the Los Angeles County School Trustee Association (LACSTA) for the 2020 calendar year.
### 2. Special Action Items

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.04 Election of a Board Member to Represent Pomona Unified School District at the Pomona and Diamond Bar City Council Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Dec 18, 2019 - Special Board Meeting</td>
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<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
</tbody>
</table>

It is recommended that the Board of Education elect a Board Member as its representative to the Pomona and Diamond Bar City Council meetings.

**Rationale:**
Representation by a member of the Board of Education at Pomona and Diamond Bar City Council meetings will increase awareness of topics of mutual interest and will strengthen the on-going partnerships.
2. Special Action Items

Subject: 2.05 Fiscal Operations: Resolution No. 14 (2019-20) Certification of Signatures

Meeting: Dec 18, 2019 - Special Board Meeting
Access: Public
Type: Action (Consent)

It is recommended that the Board of Education approve the adoption of Resolution No. 14 (2019-20), Certification of Signatures, authorizing the signatures of members of the Board of Education and/or administrative staff on legal and other official documents and warrants. This resolution reflects the District's current staffing configuration.

Rationale:
The Los Angeles County Office of Education requires annual approval of the attached Certification of Signatures authorization form.

See Attachment

File Attachments
2019 Annual Certification of Signature Resolution # 14.pdf (278 KB)
Pomona Unified School

Resolution No. 14 (2019-20)

CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

K-12 Districts: 35143, 42632, and 42633
Community College Districts: 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: December 13, 2019 to December 31, 2020

In accordance with governing board approval dated December 18, 2019.

Signature ____________________________ Clerk (Secretary) of the Board

Typed Name Richard Martinez

Clerk (Secretary) of the Board

NOTE: Please TYPE name under signature.

Column 1

Signatures of Members of the Governing Board

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>INITIALS</th>
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<tbody>
<tr>
<td>President of the Board of Trustees/Education</td>
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<tr>
<td>Richard Martinez</td>
<td></td>
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<tr>
<td>Clerk/Secretary of the Board of Trustees/Education</td>
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<tr>
<td>Sandra Garcia</td>
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<tr>
<td>Jonathan Koyama</td>
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<tr>
<td>Member of the Board of Trustees/Education</td>
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<td>Member of the Board of Trustees/Education</td>
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If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>INITIALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Martinez</td>
<td></td>
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<tr>
<td>Darren Knowles</td>
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<td>Jonathan Koyama</td>
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<td>Gloria Lira</td>
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<td>Jamie Gee</td>
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<table>
<thead>
<tr>
<th>ORDERS FOR SALARY PAYMENTS</th>
<th>ORDERS FOR COMMERCIAL PAYMENTS</th>
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<table>
<thead>
<tr>
<th>NOTICES OF EMPLOYMENT</th>
<th>CONTRACTS</th>
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<td>1</td>
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FORM NO. 503-804 Rev. 10-10-2013

Attachment No. 1
Info. Bul. No. 5079
SFS-A17-2019-2020