January 8, 2020

To: San Mateo County Board of Education

From: Nancy Magee, County Superintendent of Schools

Subject: Joint Resolution of the San Mateo County Board of Education and the San Mateo County Superintendent of Schools to Declare the Rollins Road Site as Surplus Property and Commence Noticing Requirements Pursuant to Education Code Sections 17455, et seq.

At its meeting on December 11, 2019, the County Board of Education received a report from the Real Property County Board Advisory Committee that included the recommendation that the County Board and the County Superintendent declare the property at 1800 Rollins Road, Burlingame, County of San Mateo, State of California, as surplus property.

The attached resolution describes the process the advisory committee completed as well as suggestions for proposed use of the property. The Board has all the information it needs to discuss the contents of the advisory committee’s report and choose to take action as it deems appropriate.

In the event the Board acts to declare the property surplus, no further action is legally required, but it is probable the Board will want to study the conditions in order to make the most informed and astute decision in the best interests of the County Board and the County Superintendent.

In a separate agenda item for the January 15, 2020, Board meeting, the Board may decide to establish a Board subcommittee regarding Real Property and engage in further study and analysis and determine best next steps.

I will be present at the Board meeting on January 15, 2020, to provide further information and answer any questions the Board may have.

Approved and Recommended to the Board:

Nancy Magee, County Superintendent of Schools
JOINT RESOLUTION NO. 20-5

Joint Resolution of the San Mateo County Board of Education and the San Mateo County Superintendent of Schools to Declare the Rollins Road Site as Surplus Property and Commence Noticing Requirements Pursuant to Education Code Sections 17455, *et seq.*

**WHEREAS,** the San Mateo County Board of Education (County Board) and the San Mateo County Superintendent of Schools (County Superintendent) are the joint owners of a 1.59 acre lot, (34,866 sq. ft.) (Rollins Road Site) located at 1800 Rollins Road, Burlingame, County of San Mateo, State of California 94010, further described in Exhibit “A” attached hereto, the former location of the San Mateo County Office of Education (SMCOE) Regional Occupational Program / Career Technical Education site from 1966 to 2014;

**WHEREAS,** on October 2, 2019, the County Board formed a Surplus Property Advisory Committee (Committee) pursuant to Education Code Sections 17387, *et seq.*, to evaluate the amount and priority uses of surplus property, including the Rollins Road Site;

**WHEREAS,** the Committee discussed that one of the SMCOE’s primary functions is to deliver direct instruction for children with severe disabilities, youth who are wards of the Juvenile Court, youth for whom the regular educational opportunities provided by school districts are not effective, elementary students enrolled in Outdoor Education, and other special groups;

**WHEREAS,** the Committee further discussed that over the past decade, local school districts have transitioned their special education students out of SMCOE programs and back into district-run programs, consistent with the philosophy of inclusion, and the mandate to educate students in the least restrictive environment, which has caused SMCOE’s enrollment to experience a steady decrease;

**WHEREAS,** in its report dated December 11, 2019, the Committee stated its desire to give the County Board and the County Superintendent the necessary flexibility and discretion in choosing a method of disposition for this property;

**WHEREAS,** the Committee recommended the following considerations to the County Board and County Superintendent: (1) Ensure maximum financial flexibility for the County Office of Education by leasing the property in lieu of selling it; (2) Consider socially conscious uses that add value to the community and businesses that positively impact students, families and the neighborhood; and (3) Consider workforce housing;

**WHEREAS,** the Committee determined that the Rollins Road Site is not and will not be needed by the SMCOE for school classroom buildings or other SMCOE purposes and recommended to the County Board and the County Superintendent that the property be declared surplus;

**WHEREAS,** the Committee further recommended that the Rollins Road Site be developed to its highest and best use in accordance with the appropriate use permits and zoning regulations as permitted by the governing jurisdiction, and compatible with the surrounding neighborhood;

**WHEREAS,** the County Board and the County Superintendent now desire to determine that it is in the best interests of the SMCOE to declare the Rollins Road Site surplus.
NOW THEREFORE, Be It Resolved That:

1. **Recitals.** The County Board and the County Superintendent find that the foregoing recitals are true and correct.

2. **Surplus Property Determination.** The County Board and the County Superintendent hereby determine and direct that the Rollins Road Site is surplus to the SMCOE's needs.

3. **Noticing of Declaration of Surplus.** The County Superintendent or her designee is further directed and authorized to commence the noticing process and/or offer the Rollins Road Site to various entities to the extent required by Education Code sections 17455, *et seq.*, 17485, *et seq.*, and Government Code sections 54220, *et seq.* Any expressions of interest from noticed agencies and organizations to acquire all or a portion of site shall be brought to the County Board and County Superintendent for consideration and possible future action.

4. **Delegation of Authority.** The County Superintendent or her designee is hereby authorized and directed to do any and all things which she may deem necessary or advisable in order to consummate the directives herein authorized and otherwise to carry out, give effect to, and comply with the terms and intent of this Resolution.

5. **Effective Date.** This Resolution shall take effect from and after its date of adoption.

Approved this 15th day of January, 2020, by the following vote:

Ayes:  
Noes:  
Abstain:

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President of the County Board

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County Superintendent of Schools