ILB Test/Assessment Administration

Issued 9/15 Draft/19

Purpose: To establish the basic structure for administering standardized tests.

A program for assessing the academic achievement of students enrolled in the schools of Richland County School District Two will be conducted each year. All tests required by the State of South Carolina or mandated by the board or administration will be administered in accordance with prescribed policy or guidelines. The results of the assessment will be compiled and presented annually to the board for their review. The results of the state accountability assessments will be compiled and presented annually to the board for their review.

Testing results will be used to do the following:

- Inform students and parents of academic achievement.
- Identify strengths and weaknesses in district-level curriculum and instruction.
- Identify individual and group strengths and weaknesses that affect school and classroom teaching and learning.
- Evaluate instructional program effectiveness.
- Provide information for the Quality Assessment System.

All mandatory tests administered by or through the State Board of Education to the students of the district will be administered in accordance with state law and regulations. Violation of any state law or regulation or any of the guidelines in this policy will subject the individual to liability and may lead to criminal proceedings (resulting in fines and/or imprisonment), termination, suspension, or revocation of administrative and/or teaching credentials. The same policy will be followed for district mandated testing.

Individuals will adhere to all procedures specified in all operating manuals governing the mandated assessment programs. Board and state regulation specifically prohibits the use of current tests standardized assessments as instructional tools.

Adopted 7/29/86; Revised 10/27/98, 7/1/03, 9/29/15

Legal references:
A. S. C. Code, 1976, as amended:
   1. Section 59-1-445 - Violations of mandatory testing security; penalties; investigations.
B. State Board of Education Regulations:
   1. R43-100 - Test security.
   2. R43-262 - Assessment program.
Section 59-155-110, et seq.—Road to Succeed Act.
State Board of Education Regulations:
R43-100—Test security regulations.