SPECIAL SERVICES

Promotion, Retention, Grading, and Graduation Requirements

Middle School Teacher’s Guide: Grading and Reporting to Parents

This regulation supersedes Regulation 2431.3P.

I. PURPOSE

To establish specific procedural guidelines that must be followed in grading and in reporting to the parents or guardians of Fairfax County Public Schools (FCPS) middle school students and to ensure continual and consistent written and oral communication with parents or guardians.

II. SUMMARY OF CHANGES

Section IV. Grade Security was added.

III. REPORTING TO PARENTS OR GUARDIANS

A. Middle school students shall be formally evaluated every nine-week grading period in accordance with established policy for all FCPS students.

B. Middle schools shall use approved report cards each nine weeks for reporting student achievement.

C. Report card grades shall not deviate from those specified in the Middle School Teacher’s Guide: Grading and Reporting to Parents, which is available online for reference or review at https://www.fcps.edu/academics/grading-and-reporting/secondary.

D. Teachers shall not deviate from the guidelines for determining grades as specified in the Middle School Teacher’s Guide: Grading and Reporting to Parents.

E. Middle schools shall also issue interim progress reports or approved school-designed reporting instruments to all students each midquarter in order to report ongoing student achievement toward mastery of identified standards of knowledge and competencies in the four core areas of language arts, mathematics, science, and social studies curricula. Teachers of courses in noncore areas are only required to provide interim progress reports to students who have not earned grades of C or above or who have dropped two letter grades.
F. Teachers shall adhere to the current version of Regulation 2430, High School Teacher’s Guide: Grading and Reporting to Parents, for courses taken for high school credit by middle school students.

IV. GRADE SECURITY

It is a violation of the Family Educational Rights and Privacy Act (FERPA) to publicly post student grades, assignment results, test scores or other marks using any type of personally identifiable information including student identification numbers (IDs).

See also the current versions of:
- Regulation 2430, High School Teacher’s Guide: Grading and Reporting to Parents
- Regulation 3205 Homework–Guidelines
- Regulation 2410, Promotion and Retention of Students in Grades K-12