Option to Opt-Out of Release of Directory Information to the Public

Under federal law, certain information in a student’s scholastic record is classified as directory information. Items designated as directory information are set out in Regulation 790-3, “Release of Directory Information,” and are published annually in the “Code of Behavior.” You, as the parent/guardian or eligible student, have the right to choose whether your student’s directory information can be released to the public or not. Selecting to opt-out of any release of your directory information in Parts A (disclosure to all groups designated except military recruiters), B (disclosure of photographs or videos), and/or C (disclosure to military recruiters) below will only be for the school year in which this Opt-Out Form is signed and submitted to your student’s school. However, if your student graduates or withdraws during the school year in which this Opt-Out Form is signed, the School Division will continue to honor the last opt-out selection you made while your student was still enrolled in the Division unless you notify the Division that your opt-out decision is rescinded.

A parent/guardian or eligible student who wishes to prevent disclosure of directory information may instruct their student’s school in writing not to release the types of directory information listed in Regulation 790-3 to the entities identified in Section B of the regulation, by completing this form and returning it to the student’s school within 30 days of receipt.

A. Opt-out of release of directory information as designated in paragraphs 1-9 of Part A of Regulation 790-3.

Please sign below only if you do not wish for your student’s directory information to be released to educational institutions, scholarship providers, prospective employers, alumni publications, PWCS-approved parent volunteers and parent groups, school officials, elected public officials, military recruiters, and the news media, or for use in School Division publications (both print and digital) or web-based applications.

Upon receipt of this request, please do not release such directory information on:

<table>
<thead>
<tr>
<th>(Print student’s name)</th>
<th>Last</th>
<th>First</th>
<th>Middle</th>
<th>Grade</th>
</tr>
</thead>
</table>

Parent/Guardian Signature ___________________________ Date __________

If you desire to make an exception to the above opt-out selection, please list the organization(s) to which the school or School Division may release your student’s directory information:
B. Opt-out of release of photographs or video depicting students, as designated in Parts A.10 and F of Regulation 790-3.

Please sign below only if you do not wish for any photographs or videos of your student to be released to external organizations. Please note that the School Division may still use photographs and/or videos of students for school-related purposes, such as exhibits, public displays, and school publications (print or digital).

Upon receipt of this request, please do not release or use any photographs or videos depicting:

(Print student’s name) Last First Middle Grade

Parent/Guardian Signature ____________________________ Date ____________

If you desire to make an exception to the above opt-out selection, please list the organization(s) to which the school or School Division may release any photograph(s) or video of your student:

___________________________________________________________

C. Opt-out of release of directory information to military recruiters.

Please sign below only if you do not wish for your student’s name, address, and telephone listing to be released to military recruiters.

(Print student’s name) Last First Middle Grade

Parent/Guardian Signature ____________________________ Date ____________

Your signature means that the student’s information will not be released to any military recruiter without your prior written parental consent.